

## **PUBLIC DISCLOSURE OF INFORMATION ABOUT AFFILIATED INSTITUTIONS**

The following policy governs the release of information regarding the status of affiliated institutions and the Commission.

### **RELEASE OF INFORMATION BY INSTITUTIONS REGARDING THEIR ACCREDITATION FOLLOWING COMMISSION ACTION**

At the conclusion of the evaluation process, institutions are encouraged to make publicly available information about their accreditation status, including the findings of evaluation reports and any obligations or requirements established by Commission action, as well as any plans to address stated concerns. While the Commission does not release copies of self-studies, other institutional reports, evaluation reports, or notification letters, it believes it to be good practice for institutions to make these materials available after notification of action on their status. Because of the potential to be misleading, institutions are asked not to publish or otherwise disseminate only selected excerpts from these materials. While the Commission does not initiate public release of information on actions of warning, show cause, or deferral, if such information is released by the institution in question, the Commission will respond to related inquiries.

If an institution releases or otherwise disseminates information that misrepresents or distorts its accreditation status, the institution will be notified and asked to take corrective action. Should it fail to do so, the New England Association of Schools and Colleges, acting through its Chief Executive Officer, will release a public statement in such form and content as it deems desirable providing correct information.

### **PUBLISHED STATEMENT ON ACCREDITED STATUS**

The Commission asks that one of the following statements be used for disclosing in catalogues, brochures, advertisements, etc., that the institution is accredited.

An institution may wish to include within its catalogue or other material a statement that will give the consuming public a better idea of the meaning of regional accreditation. When that is the case, the Commission requests that the following statement be used in its entirety:

\_\_\_\_\_ (Institution) is accredited by the New England Association of Schools and Colleges, Inc. through its Commission on Technical and Career Institutions.

Accreditation of an institution by the New England Association of Schools and Colleges indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer review process. An accredited institution is one that has available the necessary resources to achieve its stated purposes through appropriate educational programs, is doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association of Schools and Colleges is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the accreditation status by the New England Association of Schools and Colleges should be directed to the administrative staff of the institution. Individuals may also contact

Director  
Commission on Technical and Career Institutions  
New England Association of Schools and Colleges, Inc.  
209 Burlington Road, Suite 201  
Bedford, MA 01730-1433

Tel. 781-271-0022, ext. 5416 – Fax 781-271-0950  
e-mail: [pbento@neasc.org](mailto:pbento@neasc.org)

The shorter statement that an institution may choose for announcing its accredited status follows:

\_\_\_\_\_ (Institution) is accredited by the New England Association of Schools and Colleges, Inc., through its Commission on Technical and Career Institutions.

Inquiries regarding the accreditation status by the New England Association of Schools and Colleges should be directed to the administrative staff of the institution. Individuals may also contact

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Accreditation by the New England Association of Schools and Colleges has reference to the institution as a whole. Therefore, statements like “fully accredited” or “this program is accredited by the New England Association of Schools and Colleges” are incorrect and should not be used.

#### **PUBLISHED STATEMENT ON CANDIDATE STATUS**

An institution granted Candidate for Accreditation status must use the following statement whenever it makes reference to its affiliation with the New England Association of Schools and Colleges:

\_\_\_\_\_ (Institution) has been granted Candidate for Accreditation status by the New England Association of Schools and Colleges, Inc. through its Commission on Technical and Career Institutions. Candidacy is not accreditation and it does not assure eventual accreditation. Candidacy for Accreditation is a status of affiliation with the Commission that indicates that the institution has achieved initial recognition and is progressing toward accreditation.

Inquiries regarding the status of an institution affiliated with the New England Association of Schools and Colleges should be directed to the administrative staff of the institution. Individuals may also contact

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New England Association of Schools and Colleges, Inc.  
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**PUBLIC DISCLOSURE OF INFORMATION ABOUT  
AFFILIATED INSTITUTIONS BY THE COMMISSION**

Upon inquiry, the Commission will release the following information about affiliated institutions:

- The date of initial accreditation and/or when candidacy was granted.
- The date and nature (comprehensive or focused) of the most recent on-site evaluation and subsequent Commission action on the institution's accredited status.
- The date and nature (comprehensive or focused) of the next scheduled on-site evaluation.
- Submission date and action taken on the most recent written report required by the Commission.
- The extent of, or limitations on, the status of affiliation.
- For institutions on probation, the Commission's reasons for implementing that status and its plans to monitor the institution. The Commission, in consultation with the institution, will prepare a written statement incorporating the above information. The Commission reserves the right to make the final determination of the nature and content of the statement.
- For institutions whose candidacy or accreditation has been terminated, the date of, and reasons for, termination.

The Commission does not provide information about warning, deferments of action on candidate or accreditation status, or show-cause orders. However, if such information is released by the institution in question, the Commission will respond to related inquiries. Also, adverse actions (placement of an institution on probation, denial of candidate status or accreditation, revocation of candidacy and termination of accreditation) are not communicated until the available appeals process is completed.

The Commission recognizes that, to be fully understood, information about the accredited status of institutions must be placed within the context of the policies and procedures of the Commission and the New England Association of Schools and Colleges. In responding to inquiries, the Commission will endeavor to do so.

The Commission does not release copies of self-studies, progress reports, evaluation reports, or other documents related to the accreditation of individual institutions, but institutions are encouraged to make these materials available, in their entirety, after notification of Commission action.